

School Safety Plan Changes

Mr. Mower and myself have gone through classes on the new safety protocols for schools from the State of Ohio and there are a few changes for this year. Please know that these changes are not meant to be difficult or offensive, but are in place to keep all of our students and staff safe.

One of the main things that was stressed to us is to limit the access of people to the school building. We know and love all of our families but the following procedures are important for us to follow.

- The main office doors inside the vestibule (in between the two sets of glass doors) will remain in the locked position during the day. If you are coming up to school you will ring the buzzer and the office staff will greet you and ask how they can be of assistance.
- If you are dropping off something for your child you will enter the vestibule and put the object in the basket inside the vestibule and we will get the item to your student. Please make sure the item is labeled with your student's name and grade.
- If you are picking up a student early for an appointment, you will come in the vestibule, sign out the student and we will make sure they get to you.
- If you have to bring paperwork or have an appointment in the main office, a staff member will let you in, have you sign in, and give you a visitor's badge.
- If you are dropping off lunch for your student it must be delivered by a parent or guardian and left in the vestibule basket. *Food from Door Dash, Uber Eats, etc. will be denied because the food has to be accepted by the adult that ordered it. Our office staff will not accept those orders.*

Cellphones

- Cell Phones will be collected by the teachers and put in a locked secured space. Cell Phones must be in the silent or off position. If you need to get a message to your student, our office staff is available and willing to help you. Call (419)472-1121. There are more details about the cellphone policy in the Student-Parent Handbook.

Video Cameras

- All of our classrooms and hallways have video cameras for student and staff safety. These cameras are used to help monitor our building and to be prepared. We use these cameras whenever we need to look at incidents within the school.